

# *Peter Stebbings Memorial Charity*

Registered Charity No. 274862

## **Standard Grant Conditions**

1. The grant is made to you for the purposes outlined in the enclosed “Acknowledgement of Receipt and Contract” and in your correspondence with the Grants Manager of The Peter Stebbings Memorial Charity (“the Charity”) who dealt with the application.
2. You must not use the grant for any other purpose without the written consent of an authorised member of the Charity’s staff.
3. Conditional grants must be claimed within six months of the grant letter. Unclaimed grants expire after this period. Any other arrangement must be agreed in writing with the Charity.
4. A grant should normally be spent within six months of payment. Any unspent balance of the grant must be returned to the Charity when the project to which it relates is completed or the time allowed for expenditure expires.
5. You must acknowledge the Charity in all publicity relating to the grant or to the project to which it relates unless we have agreed otherwise. You must use one of these acknowledgements:
  - “Assisted by a grant from The Peter Stebbings Memorial Charity”
  - “Funded with a grant from The Peter Stebbings Memorial Charity”
6. You must always refer to us in literature as “The Peter Stebbings Memorial Charity” (written in full).
7. We require you to report to us on the use of the grant within six months of receiving it or at any other period agreed with the Charity in accordance with the Reporting Guidelines enclosed with these Conditions.
8. You must submit copies of your Annual Reports and Audited Accounts showing the Charity’s grant in the audited accounts section in any year in which you have received or used the Charity’s funds.
9. Any additional or special conditions contained within the grant letter also form a part of the grant conditions under which this grant is paid.
10. The issuing of a grant does not imply any responsibility on the part of the Charity, its Trustees or any of its staff for the health and safety or conduct of employees, beneficiaries, clients or members of the public connected with the receiving organisation. By accepting these conditions, you agree to indemnify and keep indemnified the Charity from and against any and all claims, damages, losses and expenses which may be incurred or sustained directly or indirectly as a result of the use of the grant for the stated purpose or otherwise.